

**ORDERING GUIDE
FOR
DoD Enterprise Software Blanket
Purchase Agreement (BPA)
#N00104-07-A-ZF43**



CompSec

*Technology Solutions
for the Intelligence Community*

For orders placed against the

DoD Enterprise Software BLANKET PURCHASE AGREEMENT (BPA)



DUNS: 968594101

CAGE CODE: 09EX6

Contractor Name: Computer Security Solutions

Address: 1355 Beverly Rd. Suite 302
McLean, VA 22101

TIN: 54-182-6962

Business Size: Woman Owned Small Business

1. **GENERAL.** Blanket Purchase Agreement (BPA) # N00104-07-A-ZF43 was issued to COMPSEC, INC, under GSA contract GS-35F-0018T on 12/20/06. This guide is provided to assist in ordering and administration at decentralized locations and to provide basic terms of the BPA. The BPA is managed by the Naval Inventory Control Point, who maintains awareness of market conditions to ensure this BPA continues to deliver the highest quality products at the best possible price!
2. **TERM OF BPA.** This BPA was established on 12/20/06 and expires 12/19/09. Expiration is contingent upon the Contractor maintaining or renewing a GSA FSS Schedule. The BPA will be reviewed annually to ensure that it still represents a “best value”.
3. **AUTHORIZED BPA USERS.** The BPA is open for ordering by all Department of Defense (DoD) Components, the Coast Guard, and the Intelligence Community. For the purposes of this agreement, a DoD component is defined as: the Office of the Secretary of Defense (OSD), the Military Departments, the Chairman of the Joint Chiefs of Staff, the Combatant Commands, the Inspector General of the Department of Defense (DoDIG), the defense Agencies, the U.S. Coast Guard, NATO, the Intelligence Community and FMS with a Letter of Authorization. GSA or other applicable ordering organizations/agencies are authorized to place orders under this BPA on behalf of DoD end users and must comply with DFARS 208.7400. This BPA is open to DoD Contractors authorized to order in accordance with the FAR Part 51.
4. **DELIVERY ORDERS.** The scope of this effort is worldwide. Delivery requirements will be stipulated on Delivery Orders. Ordering via this BPA is decentralized. Orders are prepared by a Government Ordering Officer (a duly warranted Contracting Officer whose warrant authorizes purchases from the GSA Schedule) in accordance with the terms and conditions of this BPA and the GSA Schedule.
5. **ORDERING METHODS:** Orders are placed directly with COMPSEC, INC in accordance with published ordering procedures (reference FAR 8.4). COMPSEC, INC has a World Wide Web (www) page for information and ordering at www.compsecinc.com.
 - **SF1449 or DD1155 ORDERS:** Process SF1449s or DD1155s through the servicing base contracting office.
 - ◇ Ordering Address, Remit To and CAGE information:
 - ⇒ CompSec Inc.
 - ⇒ 1350 Beverly Road
 - ⇒ #115
 - ⇒ McLean, VA 22101
 - ⇒ Cage Code: 09EX6
 - ◇ Place GSA contract Number GS-35F-0018T in Block 1. The applicable BPA number N00104-07-A-ZF43 must be shown in block 16.
 - ◇ Or, place BPA number **N00104-NN-A-AANN** in Block 2 and a locally assigned delivery order number in Block 4.

- ◇ Open Market (non-contract) items may be added to a FSS BPA individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the *ordering activity* for the open market items.
- ◇ The completed SF1449 or DD1155 will be forwarded (fax or email) to the contractor at the following address:
 - ⇒ Email: lhaldeman@compsecinc.com
 - ⇒ 703-917-0382
 - ⇒ A copy of your SF1449 or DD1155 must be sent to your servicing DFAS center.

6. DELIVERY

- COMPSEC, INC is required to deliver all products within 30 days of receipt of order. More expedient delivery terms may be proposed on individual orders, and are encouraged. Deliveries will be made to the address specified on the delivery orders issued against the BPA.
- Terms and conditions of the BPA and the GSA contract apply. A copy of the GSA contract and the BPA are available at the COMPSEC, INC home page www.compsecinc.com

7. PAYMENTS.

For Wires and EFT: United Bank 1320 Old Chain Bridge Rd. McLean, VA 22101 Routing # 056004445 Account # 114251 Attn: CompSec Inc. 1355 Beverly Road #115 McLean, VA 22101	Payment by check submit to: CompSec Inc. 1355 Beverly Rd #115 McLean, VA 22101
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- **FAST PAYMENT PROCEDURE.** The provisions of FAR 52.213-1 FAST PAYMENT PROCEDURE are incorporated in this BPA by reference and pertain to Credit Card purchases or other applicable order deliveries. Fast Payment procedures may be used when the conditions of FAR 13.402 are met and the delivery order authorizes Fast Payment. Full text of this clause can be found on the web at URL: <http://farsite.hill.af.mil/>
 - **PRECEDENCE.** The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of the BPA and the Contractor's invoice, the provisions of the BPA will take precedence.
8. **POINTS OF CONTACT.** For information or questions regarding ordering, order status, delivery, warranty or maintenance, contact (Lance Haldeman).

- COMPSEC, INC points of contacts (POC):

	PROGRAM MANAGER	ORDERING
POC	Lance Haldeman	Lance Haldeman
Voice	703-917-0382	703-917-0382
FAX	703-917-0809	703-917-0809
Email	lchaldeman@compsecinc.com	lchaldeman@compsecinc.com
Mailing Address	1355 Beverly Rd. Suite 302 Mclean, VA 22101	1355 Beverly Rd. Suite 302 Mclean, VA 22101

- Government points of contacts (POC):

Procuring Contracting Officer (PCO):

Naval Inventory Control Point
Code 0272, Building 407
5450 Carlisle Pike
Mechanicsburg, PA 17055-0788

POC: Sylvia Neidig
Phone: 717-605-1548
Fax: 717-605-4600
Email: sylvia.neidig@navy.mil

Naval Inventory Control Point
Code 0272, Building 407
5450 Carlisle Pike
Mechanicsburg, PA 17055-0788

PCO: Rod Klinger
Phone: 717-605-3824
Fax: 717-605-4600
Email: rodney.klinger@navy.mil

Software Product Manager (SPM):

DON IT Umbrella Program Management Office
SPAWAR Systems Center San Diego
Code 2829
53560 Hull Street
San Diego, CA 92152-5001

SPM: Steve Thompson
Phone: 619-524-9640
Fax: 619-524-9678
Email: steve.thompson@navy.mil

or Alternate Point of Contact:

DON IT Umbrella Program Management Office
SPAWAR Systems Center San Diego
Code 2829
53560 Hull Street
San Diego, CA 92152-5001

POC: Linda Greenwade
Phone: 619-524-9616
Fax: 619-524-9678
Email: linda.greenwade@navy.mil

9. LICENSE. Software licenses purchased under this BPA are perpetual software licenses subject to the licensing provisions of BEA License Agreement and the terms of GSA Schedule SIN 132-33. The product license key and delivery order invoice constitutes “proof of license”. Upon receipt of the delivery order, BEA will email the end user the software license information which contains the product license key and the applicable URL to download the software.

10. MEDIA. License prices do not include media that may be required for installation of the software. Media and documentation are open market items and are not available on GSA schedule or as priced items on the BPA schedule. Orders under this BPA may include media

and documentation when purchased in accordance with the following standard GSA terms. For administrative convenience, open market (non-contract) items may be added to a FSS BPA or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

Some software products are available for download. Upon order acceptance, BEA will send the named end-user an email confirmation and a license key with URL to permit download of the Software products. If the license URL is not received within five days of the delivery order issuance, the customer should contact their CompSec Account Manager for assistance.

11. MAINTENANCE. Support services are subject to the terms and conditions of SIN 132-34 of GSA Schedule GS-35F-0018T and the special Support Services terms in effect on the date Support Services are ordered.

12. E-COMMERCE SITE. DFARS Section 208.74 directs software buyers and requiring officials to check the DoD ESI website for DoD inventory or an ESA before using another method of acquisition. These steps for the buyer are summarized below:

- a. Check the Enterprise Agreement Summary Table to determine if software rights or maintenance have already been purchased and are available from DoD inventory. If they are available, purchase the designated software from DoD inventory and reimburse the SPM.
- b. If the required software rights or maintenance are not available from inventory or from an ESA, you may use an alternate method of acquisition, subject to laws and policy.
- c. If the required software rights or maintenance are not available from inventory but are available from an ESA, you must follow the procedure in the DoD ESI Policy, Section 6.2.3.
- d. If you must obtain the software or software maintenance outside the DoD ESA, you may seek a waiver from a management official designated by your DoD Component.

The web site can be viewed at <http://www.esi.mil>. On-line ordering can also be accomplished at <http://www.itec-direct.navy.mil>.

13. PRICING TERMS. BPA prices are found in Attachment A to the BPA. Prices shall not escalate and are not subject to upward adjustment during the term of the BPA. Spot discounting is encouraged and all promotions shall be offered to the individual customers. The prices on the BPA will be reviewed annually, or as required to determine whether a reduction is appropriate in accordance with the price reduction provisions of the agreement. A 2% Acquisition, Contracting, and Technical (ACT) Fee is included in the prices. COMPSEC, INC is responsible for the payment of all fees that are included in the product pricing (i.e. GSA, ACT).

SUMMARY OF DISCOUNTS

WebLogic PLATFORM and All WebLogic Licenses		
Discount Level	Net Value of Individual Order (based on GSA prices)	Discount (applicable to License Costs)
1	\$1 - \$200,000	3.5%
2	\$200,001 - \$600,000	5.0%
3	\$600,001 - \$1,100,000	7.5%
4	> \$1,100,000	Individually Negotiated

All Other BEA Products including Aqualogic and Tuxedo		
Discount Level	Net Value of Individual Order (based on GSA prices)	Discount (applicable to License Costs)
1	\$1 - \$200,000	0.0%
2	\$200,001 - \$600,000	1.5%
3	\$600,001 - \$1,100,000	3.0%
4	> \$1,100,000	Individually Negotiated

14. PRICE LIST.

http://www.it-umbrella.navy.mil/contract/enterprise/application_integration/index.shtml